

# Instructions for Completing the Motion for Continuance and Notice of Hearing

If you are printing the Motion and handwriting the answers, you will check the first box. If you are typing in your answers, you will check the second box.

- Printing the form and handwriting the answers.
- Completing the form electronically.

## Heading

- a. Choose the type of court (County or District) from the drop down box below the first blank.
- b. Choose the county in the drop-down box below the second blank.
- c. Enter the original case number assigned by the clerk of the court.
- d. Enter the full name of the plaintiff of the original action filed.
- e. Enter the full name of the defendant of the original action filed.

IN THE COURT OF \_\_\_\_\_ COUNTY, NEBRASKA

Choose the court  Choose the county

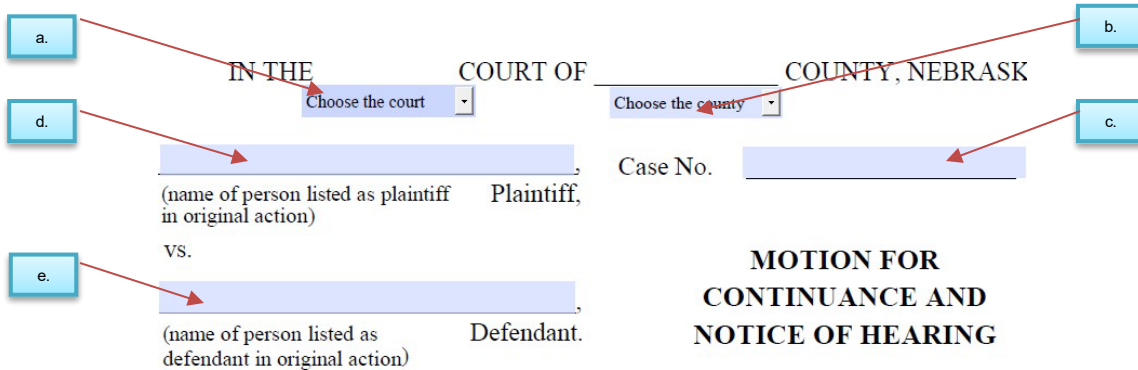
Case No.

\_\_\_\_\_  
(name of person listed as plaintiff in original action) Plaintiff,

vs.

\_\_\_\_\_  
(name of person listed as defendant in original action) Defendant.

**MOTION FOR CONTINUANCE AND NOTICE OF HEARING**



## Body of Motion for Continuance

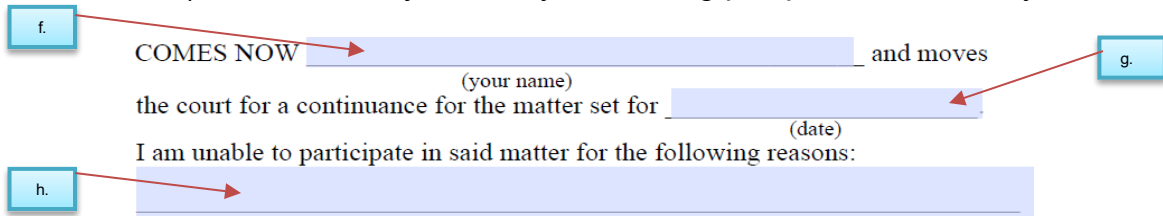
- f. Write in your full name.
- g. Provide the date the hearing was scheduled to be held.
- h. Write in your reason why you want the hearing postponed. (For example: I am a student at XYZ College and final exams are scheduled for that week and that time.) Include when you want your hearing postponed to and why.

f. COMES NOW \_\_\_\_\_ and moves \_\_\_\_\_  
(your name)

the court for a continuance for the matter set for \_\_\_\_\_  
(date)

I am unable to participate in said matter for the following reasons:

h. \_\_\_\_\_

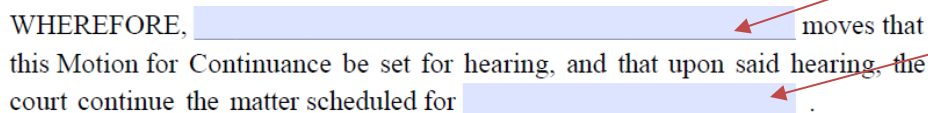


- i. Check the box that applies to the other person (no objection or not responded.)

I have consulted with the other party who has  no objection  not responded.

- j. Put your full name.
- k. Put in the date the hearing was scheduled to be held.

WHEREFORE, \_\_\_\_\_ moves that this Motion for Continuance be set for hearing, and that upon said hearing, the court continue the matter scheduled for \_\_\_\_\_.



## Signature Section

- l. Sign your name.
- m. Enter the date.
- n. Print your name.
- o. Enter your street address or P.O. Box.
- p. Enter the city, state, and zip code of your address.
- q. Enter your telephone number with area code
- r. Enter your email address (if any).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Street Address/P.O. Box: \_\_\_\_\_

City/State/ZIP Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Callouts: l. points to Signature; m. points to Date; n. points to Printed Name; o. points to Street Address/P.O. Box; p. points to City/State/ZIP Code; q. points to Telephone Number; r. points to Email address.

## CERTIFICATE OF SERVICE

- s. Fill in the date you mailed out a copy of the motion to the other party(ies) involved.
- t. Fill in the name(s) and address(es) of those who were involved in the original petition that will receive a copy of the form.

The undersigned certifies that on \_\_\_\_\_, a true c

\_\_\_\_\_ at

Full name

Street address, City, State, ZIP code

Callouts: s. points to the date field; t. points to the name and address fields.

- u. Print your full name.
- v. Sign your full name.

\_\_\_\_\_

Your full name

\_\_\_\_\_

Your signature

Callouts: u. points to the printed name line; v. points to the signature line.

## Notice of Hearing

DO NOT fill out any blanks under this section. The judge will fill out the rest when a hearing has been set.

## Filing the Motion for Continuance

Deliver the original, signed Motion for Continuance form along with the Order for Continuance form (including the certificate of mailing page) to the clerk of the court where the original case was filed. ([See main instruction page.](#))