

# INSTRUCTIONS FOR COMPLETING THE PETITION AND AFFIDAVIT TO RENEW DOMESTIC ABUSE PROTECTION ORDER.

**NOTE: THE USE OF THE INFORMATION [WORKSHEET](#) FOR THE DOMESTIC ABUSE PROTECTION ORDER WILL ASSIST YOU IN COMPLETING THIS FORM.**

## HEADING:

- a. Choose the county in the drop down box below the first blank. This is where you are filing this petition and affidavit.
- b. Enter the first, middle and last names of the petitioner (yourname).
- c. Enter the first, middle and last names of the additional petitioner(s) or minor children who are to be covered by THIS petition and affidavit.
  - i. PLEASE NOTE: Some courts require a separate petition for each person seeking protection. Check with the court in which you will be filing the request.
- d. Enter the first, middle and last names of the respondent (the other party'sname).
- e. The case number will be assigned by the clerk of the district court.

The diagram shows the heading section of the form. Callout 'a' points to the text 'IN THE DISTRICT COURT OF \_\_\_\_\_ COUNTY, NEBRASKA'. Callout 'b' points to the 'Petitioner,' field. Callout 'c' points to the 'Additional Petitioner/Minor Child(ren),' field. Callout 'd' points to the 'Respondent,' field. Callout 'e' points to the 'Case No.' field. The title of the form is 'PETITION AND AFFIDAVIT TO RENEW DOMESTIC ABUSE PROTECTION ORDER'.

## BODY OF PETITION AND AFFIDAVIT:

The numbers below give instructions for completing the paragraphs with the same numbers in the Petition and Affidavit.

- Paragraph 1.
- a. Enter your full name in the first paragraph.
  - b. Enter the date the protection order was issued.
  - c. Check the box that represents your role in this case.

The diagram shows the first paragraph of the petition. Callout 'a' points to the name field in '1. I, \_\_\_\_\_ am petitioning for a renewal of the domestic abuse protection order issued on \_\_\_\_\_, pursuant to Neb. Rev. Stat. § 42-924(3b). I am filing this petition on behalf of: (please check one)'. Callout 'b' points to the date field. Callout 'c' points to the role selection checkboxes:  Myself,  Myself and additional petitioner(s), and  Only on behalf of the additional petitioner(s):

- d. Check the box that is correct for if you are 19 or older or legally emancipated or if you are a minor.
  - i. IF YOU ARE A MINOR – enter your age in the box provided.
- e. Check the next box if you do NOT speak English.
  - i. If you check the box, enter the language that you speak.

The diagram shows the 'AND:' section of the petition. Callout 'c' points to the first two options:  I am 19 or older or legally emancipated OR  I am a minor and \_\_\_\_\_ years of age. Callout 'd' points to the third option:  I do not speak English. The language that I speak is: \_\_\_\_\_. Callout 'i' points to the language field.

Paragraph 2. e. Check the box for either: you have received address protection, you are living at a safe house, or that you are providing your address.

- i. If you check the third option, enter your street address in the space provided.
- ii. If your mailing address is different from your street address enter what your mailing address is.

I have received address protection from the Secretary of State under the Address Confidentiality Program. (Service of any court process shall be made by mailing two copies of the process to the Office of Secretary of State, Address Confidentiality Program, Suite 2300, State Capitol Building, Lincoln, NE, 68509)

I am living at a safe house or shelter for my own protection. Pursuant to Neb. Rev. Stat. § 29-2303 I cannot identify the name, address, location or

My address is:

\_\_\_\_\_  
(Street or Route/Box) (City) (State) (ZIP code)

Mailing address (if different)

\_\_\_\_\_  
(Street or Route/Box) (City) (State) (ZIP code)

Paragraph 3. f. Check the correct box of Paragraph 3.

- i. If you check the box that you do not have the ability to receive emails, you must write an explanation.
- ii. If you check the box that you can receive emails, enter the email address.

3. Neb. Ct. Rule § 2-208 requires people involved in a case who are not attorneys to provide their email address or provide a reason why they cannot receive emails.

I do not have the ability to receive emails. The reason I cannot receive email is:

\_\_\_\_\_

My email address is: \_\_\_\_\_

**NOTE: By providing this email address, I acknowledge that I am aware that this information will be public record. I also understand that I will only receive email communications regarding this case from the court.**

Paragraph 4. Check the box that coincides with what your relationship to the respondent is.

4. My relationship to the respondent is: (Check the ONE that best applies):

spouse (husband or wife)  someone I am presently dating

former spouse  someone I have dated in the past

Paragraph 5 g. Enter the age of the respondent.

h. Enter the respondent's street address.

- i. If the respondent's mailing address is different from their street address, enter the mailing address.
- ii. Enter the respondents telephone number.
- j. Check the next box if the respondent does NOT speak English.
  - i. If you check the box, enter the language that they speak.

5. I am filing this petition against the respondent whose age is: \_\_\_\_\_ and who resides at:

\_\_\_\_\_  
(Street or Route/Box) (City) (State) (ZIP code)

Mailing address (if different)

\_\_\_\_\_  
(Street or Route/Box) (City) (State) (ZIP code)

(Phone number)

The respondent does not speak English. The language that the respondent speaks is: \_\_\_\_\_

Paragraph 6 Enter the identifying characteristics of the respondent in the boxes to the right of the items listed. NOTE: "Other distinguishing features" are those physical traits that would help Law Enforcement recognize the respondent.

6. The following are identifying characteristics for the respondent :

Sex:  Race:  Skin Tone:

Height:  Weight:  Eye Color:

Hair Color:

Driver's License #:  State:

Exp. Date:

Place of Birth:

Paragraph 7. I. Check the appropriate box.

i. IF you AND the respondent HAVE been involved in a past or current court case together, enter the name of the court, the case number, the type of case and the date of the determination.

7. The respondent and I  have or  have not been involved in past or current court cases together. (i.e., divorce, paternity, custody, juvenile, criminal, or protection orders) If so: when, where, type of case, name of court(s), and case number(s).

i.

Paragraph 8. Check the appropriate box.

8. I request to have a  District Court Judge, or a  County Court Judge preside over this proceeding. (I understand this request may not be granted).

Paragraph 9. Write a brief, but detailed reason of why you are requesting that the protection order be renewed.

9. I am seeking a renewal for the following reason(s) (required):

Paragraph 11. Describe additional events that happened since the current protection order was issued.

11. Please describe additional events that happened since the current protection order was issued (not required).

Paragraph 13. Enter the information for EACH of the additional petitioner(s)/minor child(ren).

This information includes:

- i. Their full name;
- ii. Their age;
- iii. Their relationship to the respondent (this a drop down list if this form is being completed on line);
- iv. Check box if their address is the same as your address; or
- v. Check box and available space if their address is different from your address.

**Petitioner 2 (Minor Child):**

Name:  Age:

Relationship to the Respondent (From list on number 4):

Residence:

The address of this Petitioner is the same as my address above.

This Petitioner's address is:

(Street or Route/Box) (City) (State) (ZIP code)

The form includes five callout boxes labeled i through v. Box i points to the 'Name' field. Box ii points to the 'Age' field. Box iii points to the 'Relationship to the Respondent' dropdown menu. Box iv points to the first checkbox under 'Residence'. Box v points to the second checkbox and the text 'This Petitioner's address is:'.

SIGNATURE BLOCK:

**DO NOT SIGN THIS COMPLAINT UNTIL YOU ARE PRESENT IN FRONT OF A NOTARY OR THE CLERK OF THE DISTRICT COURT.**

NOTARY VERIFICATION STATEMENT:

**THIS WILL BE COMPLETED BY THE CLERK OF THE DISTRICT COURT OR BY A NOTARY**