

INSTRUCTIONS FOR COMPLETING THE ORDER OF DISMISSAL

Heading – will be the same as the heading in the original action.

- a. Choose the type of court (County or District) from the drop down box below the first blank.
- b. Choose the county in the drop down box below the second blank.
- c. Enter the original case number assigned by the clerk of the court.
- d. Enter the full name of the plaintiff of the original action filed.
- e. Enter the full name of the defendant of the original action filed.

The diagram shows a form for an "ORDER TO DISMISS" with the following fields and callouts:

- a.** Points to the first blank space after "IN THE".
- b.** Points to the second blank space after "COURT OF".
- c.** Points to the "Case No." field.
- d.** Points to the plaintiff name field.
- e.** Points to the defendant name field.

The form text is as follows:

IN THE _____ COURT OF _____ COUNTY, NEBRASKA
[Choose the court] (County or District) [Choose the county] (county where original action filed)

(name of person listed as plaintiff in original action) Plaintiff,

vs.

(name of person listed as defendant in original action) Defendant.

Case No. _____

ORDER TO DISMISS

Body of Order of Dismissal

Do not fill out any other blanks in the order.

The judge will fill out the rest and then he/she will sign and date the order.

Filing the Order for Dismissal

Deliver the original Order for Dismissal form along with the original, signed Motion to Dismiss form to the clerk of the court where the original case was filed.

[\(See main instruction page.\)](#)