

CHECKLIST FOR NAME CHANGE OF A MINOR CHILD OR CHILDREN

Case No.: _____

Judge's Name: _____

Check (✓) When
Completed:
Form:

	<u>Date Filed</u>
_____ Petition for Name Change of a Minor Child or Children	_____
Include: Confidential Party Information form Registration of Email Address form (if needed)	
_____ Name Change Hearing Date Set	
Date of Name Change Hearing: _____	
Time of Name Change Hearing: _____	
_____ Legal Notice Provided to Newspaper	
Affidavit of Publication Prepared and Filed by Newspaper	_____
_____ Notice to Parent	
(Must be mailed within 5 days after publication in newspaper)	_____
_____ Affidavit of Mailing Published Notice to interested parties.	
(Must be mailed within 5 days after publication in newspaper)	_____
_____ Consent	_____
_____ Decree(s) for Name Change of a Minor	_____
_____ Instructions for Minor Child(ren) Name Change Hearing Obtain	
_____ Certified Copy of Decree(s) for Name Change of a Minor	
Optional Forms-only used if you can show how publication of the name change request would put the parties in danger :	
_____ Petitioner's Showing and Request for Waiver of Publication	_____
_____ Order Waiving Publication of Petition to File for Name Change	_____