# INSTRUCTIONS FOR COMPLETING THE AFFIDAVIT AND MOTION FOR BENCH WARRANT AND COMMITMENT TO ISSUE (Enforcement of Order for Child Support)

## **HEADING**

The heading on this pleading should be the same as the heading in the original action for divorce, legal separation, paternity, or child support. The case number will also be the same.

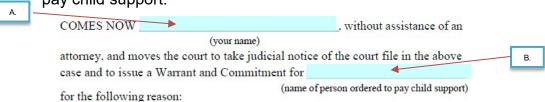
- a. Choose the county in the drop down box below the first blank.
- b. Enter the name of the plaintiff exactly as on the original.
- c. Enter the name of the defendant exactly as on the original.
- d. The clerk of the district court assigned a case number when the <u>original</u> action was filed. You must include that case number on any papers you file.



#### BODY OF AFFIDAVIT AND MOTION FOR BENCH WARRANT

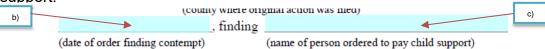
This paragraph does not have a number. (The term "Child Support" shall include child support, health care expense, and/or childcare expense.)

- A. Enter your name.
- B. Enter the name of the person who was ordered to pay child support.

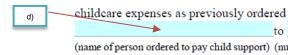


The numbers below give instructions for completing the paragraphs with the same numbers in the Affidavit and Application for Order to Show Cause: Paragraph 1.

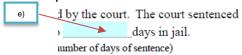
- a) In the first blank, enter the name of the county where the original divorce, legal separation, paternity, or other child support action was filed.
  - 1. That the District Court of \_\_\_\_\_ County entered an order on (county where original action was filed)
- b) In the second blank, enter the date the judge signed the order finding the party in contempt.
- c) In the third blank, enter the name of the person ordered to pay child support.



d) In the fourth blank, enter the name of the person ordered to pay child support.

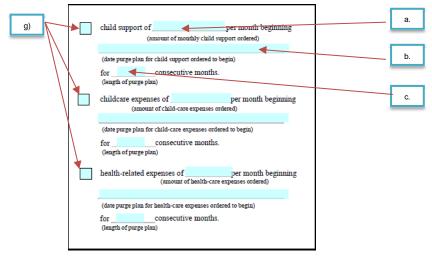


e) In the fifth blank, fill in the number of days the person was sentenced in the contempt order.



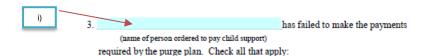
# Paragraph 2.

- f) Enter the name of the person ordered to pay child support.
- g) In the large outlined box, check the box(es) that correspond to the purge opportunity provided for in the order of Child Support Contemp. This is the prior order that the judge filled out after the contempt hearing, ordering a sentence with purge plan.
- h) For each statement that you checked the box for:
  - a. enter the amount in the first blank,
  - b. enter the date the payments were to begin in the second box, and
  - c. enter for how many months the payments were to continue in the third box.

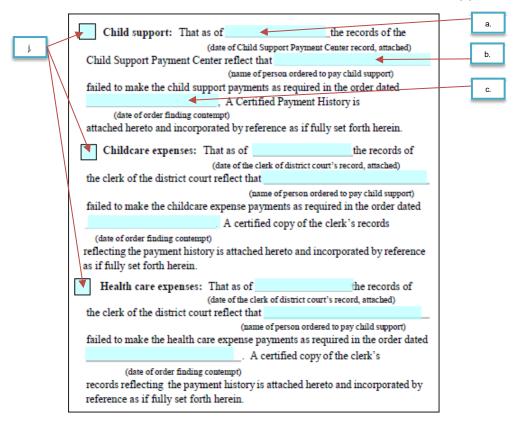


# Paragraph 3.

 i) In the first blank, enter the name of the person ordered to pay child support.

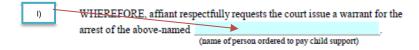


- j) In the large outlined box, check the box(es) that correspond to the purge opportunity provided for in the order of Child Support Contemp.
- k) For each statement that you checked the box for,
  - enter the date of the attached record that you obtained from either the Child Support Payment Center or the clerk of the district court in the first blank.
  - b. In the second blank enter the name of the person ordered to pay child support.
  - c. In the third blank enter the date of the Oder of Child Support Contempt.



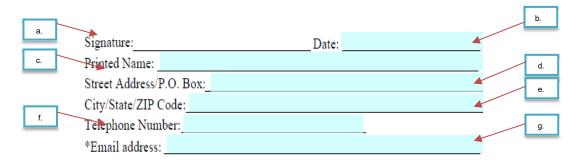
# **CLOSING PARAGRAPH** (Beginning with "WHEREFORE")

I) Enter the name of the person ordered to pay child support.



## FINAL SIGNATURE

- a. DO NOT SIGN THE AFFIDAVIT AND MOTION UNTIL YOU ARE BEFORE A NOTARY PUBLIC.
- b. Enter the date.
- c. Print your name.
- d. Enter your full street address.
- e. Enter your city, state, and ZIP code.
- f. Enter your telephone number, including the area code.
- g. Enter your email address, if any.



Notary Section will be completed by a Notary Public.

This form must be signed and sworn to in the presence of a notary public. You must bring a photo identification for the notary to verify your identity.